You must complete the application for the "Sliding Fee Discount Program" and bring us proof of income.

You have **30 days** to give us the proof of income before you have to pay for the entire medical visit.

You will have to update your information every year or whenever you have a major change in your income.

The lowest payment is $20 and you must pay this before you see your doctor.

This discount program is only good at Community Health Centers of Greater Dayton. You cannot use it at other doctors' offices or hospitals.

Children cannot be on the program unless all other government programs available to them have been used. Supporting paperwork is required.

**Alex Central Health Center**
5 South Alex Road
Miamisburg, Ohio 45342
Telephone: 937-247-0304
Appointment Line: 937-461-6869

**Charles Drew Health Center**
1323 West Third Street
Dayton, Ohio 45402
Telephone: 937-461-4336
Appointment Line: 937-461-6869

**Corwin Nixon Health Center**
2351 Stanley Avenue
Dayton, Ohio 45404
Telephone: 937-228-0990
Appointment Line: 937-461-6869

**East Dayton Health Center**
2132 East Third Street
Dayton, Ohio 45403
Telephone: 937-328-6850
Appointment Line: 937-461-6869

**Southview Health Center**
25 Thorpe Drive
Dayton, Ohio 45420
Telephone: 937-258-6330
Appointment Line: 937-461-6869

**Victor Cassano Health Center**
165 S. Edwin C. Moses Blvd.
Dayton, Ohio 45402
Telephone: 937-558-0180
Appointment Line: 937-558-0180 option 3

www.CommunityHealthDayton.org
**WHAT IS THE SLIDING FEE SCALE PROGRAM?**

The Sliding Fee Scale Program allows adults who have no health insurance or are under-insured to receive healthcare services at a lower cost. To be a part of the program you need to provide proof of income for your household. Your income has to be less than the current federal poverty level. The poverty level will depend on the number of people who live in the home and the amount of money they make all together.

The discount for the "Sliding Fee Scale Program" varies but those who need the most help often only have to pay $20.

**WHAT IS REQUIRED TO APPLY?**

There are several simple steps required to apply for the program...

- Complete a simple 1 page application
- Provide copies of income for all eligible people living in your household. Examples include: unemployment stubs, pay checks, etc.

Household income means "gross income" (total before any deductions) earned from all eligible people living in the home.

**HOW DOES THE PROGRAM WORK?**

When you make an appointment, we will ask if you have health insurance. If you do not have health coverage, you may apply for the "Sliding Fee Discount Program".

Please bring proof of income with you to your first appointment. You will also need to bring at least $20 with you. Those with health insurance can also apply.

When you arrive, we will give you a 1 page application for the program. Please fill it out completely. If you are having trouble, let our front office staff know that you need help and someone will assist you.

**WHAT HAPPENS NEXT?**

A person from our billing department will look at your information and place it into our system. Your discount will depend upon your income. You may receive a full discount or only a partial discount. You will receive a letter when the process is complete letting you know the amount of money you will have to pay at each visit. You might also receive a letter saying we need more information.

If you did not give us the needed proof of income, we will be unable to give you a discount. You will have **30 days** from the date of your appointment to get this information to us. If you have another doctor's appointment before the 30 days is up, you will need to bring the information with you at that time.

If we do not get the needed paperwork showing your income, we will not be able to complete the process and you will have to pay the full amount for your medical visits.

**HOW OFTEN DO I NEED TO APPLY?**

You will need to apply for this program every year. Your discount will last 12 months. You will need to complete the same application form and give us proof of income before your discount expires. If your discount expires, you will have to pay the full charge until your application is processed.

**WHAT IF I DON'T PAY MY BILL OR CO-PAY?**

We understand there are times when you will be short on money but still need to see your doctor. You are responsible to pay your share of your doctor bill. If you bill is not paid on a regular basis, you may be placed on a payment schedule or be placed in "collections". If this happens, you will no longer be able to see your doctor until you pay your balance or make payment arrangements.